



BSTA
No. ....
Date.....
.....

## General Request Form

Date...../...../.....  
(dd/mm/yyyy)

Subject .....

To .....  
(Students Advisor)

Students name ( Mr./Miss /Mrs.).....

Student ID Number 

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 1<sup>st</sup> / 2<sup>nd</sup> / 3<sup>rd</sup> / 4<sup>th</sup> Year student /

Exchange student From (home university).....

Major field Tropical Agriculture (International Program) Faculty of Agriculture

Phone number.....E- mail.....

Request for

- Late registration or maintain status (Attach KU 1)
- Late add or drop (Attach KU 3)
- Registration over 22 credits for a regular semester or 7 credits for summer session (Attach KU3)
- Registration less than 9 credits
- Postpone tuition fee payments for the 1<sup>st</sup> / 2<sup>nd</sup> semester, Academic year.....
- Other (specify).....

Reason(s) for the request.....

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Student Signature .....  
(Mr./Miss/Mrs. ....)

<p>① To Chairman of BSTA program</p> <p><input type="checkbox"/> Approved      <input type="checkbox"/> For your consideration</p> <p><input type="checkbox"/> Denied</p> <p>Signature..... (.....)</p> <p style="text-align: center;">...../...../..... Advisor</p>	<p>② To Dean</p> <p><input type="checkbox"/> Approved      <input type="checkbox"/> For your consideration</p> <p><input type="checkbox"/> Denied</p> <p>Signature..... (.....)</p> <p style="text-align: center;">...../...../..... Chairman of BSTA program</p>
<p>③ Dean's decision</p> <p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p>Signature..... (.....)</p> <p style="text-align: center;">...../...../..... Dean</p>	<p>④ To Director of the Office of the Registrar</p> <p>For your further process.</p> <p>Signature..... (.....)</p> <p style="text-align: center;">...../...../..... Dean</p>